



STUDENT
COURSE GUIDE

INDIA TRAVEL & TOURISM INSTITUTE

TRAVELPORT GALILEO CERTIFIED TRAINING INSTITUTE

BASIC TRAVEL MANAGEMENT

COURSE TYPE: CERTIFICATE

Our Knowledge & Technology Partners:



BASIC TRAVEL MANAGEMENT

BASIC TRAVEL MANAGEMENT

Duration: 12 Months

3 Months

About the Course

“This certificate course is fruitful for the person who has less time and is a working professional in the travel industry and they want to enhance their knowledge in a small span of time. The radius is limited and you get the basic knowledge of Travel and Tourism industry. You will gain how to issue the ticket on GDS tool.”



“IT IS A BASIC COURSE TO UNDERSTAND THE TRAVEL INDUSTRY.GOOD FOR THE BEGINNER”
TARUN SHARDA
Working in ISON

Course Format

The course is available in classroom training.

What will you Learn

1. Learn About IATA World Geography
2. Airline, City and Airport IATA Codes
3. Travel & Tourism Jargon
4. Airport Handling
5. Well Versed in Global Distribution System for **Electronic Ticket**

MODULE 1

WORLD GEOGRAPHY

1. Destination Geography
2. Physical and Political World Geography
3. Longitude and Latitude of Map-Reading Skills
4. World Time Zones and Elapsed Travel Times
5. Examining the 24-Hour Time Clock
6. World Time Zones & International Date Line
7. Local Currencies and Country Currency Codes
8. IATA Three Letter Codes



MOUDEL 4

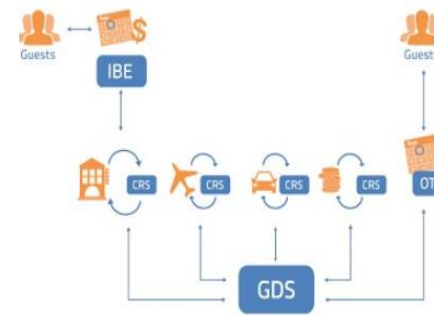
AIRPORT HANDLING

1. Airport & Airport Terminals
2. Departure & Arrival Formalities
3. Transit Areas
4. Airline Products and Services
5. Aircraft Seat Configuration and Seat Assignment
6. Pre-Flight and In-Flight Products and Services
7. Baggage Allowance & Unchecked Baggage Allowance
8. More about Aircraft Types
9. Industry Terminology and Definitions
10. Miscellaneous Abbreviations



GLOBAL DISTRIBUTION SYSTEM-GALILEO

1. Travel Jargons
2. Signing in and Out
3. Display a PNR, Similar Name lists, Redisplay PNR
4. Timetable Displays & Basic Flight Availability
5. Creating the Itinerary & Creating a PNR
6. Frequent Flyer Element
7. OSI Element & SSR Element
8. TSA Secure Flight Documentation
9. Cancelling and Changing In PNR
10. Advance Seating Request
11. Fare Displays & Fare displays for a Specific Carrier
12. Fare displays with Specific Days & Fare Displays for a Specific Fare Type
13. Fare Displays with Taxes & Fare Displays with Combination of Modifiers
14. Pricing Itineraries, Basic Itinerary Pricing
15. Best Buy Pricing, Stored Pricing
16. Electronic Ticketing Overview
17. Issuance of Electronic Ticket



WHY CHOOSE US!

- Registered & Certified Institute
- Travelport is Our Knowledge Partner & GDS Provider
- Galileo GDS Authorized Training Centre
- 13+ Years of Travel & Tourism experienced faculty
- Well Equipped & Updated AC training rooms
- Infrastructure with the insights of Training, Learning, Coaching & Development
- Job oriented & specific skill target courses

- Audio visual classroom
- Effective English communication
- Personality development
- Basic computer learning & typing skills
- Ms office- word, excel & power point
- Assistance in professional resume building
- Regular mock interviews
- Payment in easy instalments



OUR STUDENTS SPEAKS



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I.T.T.I gives a very good opportunity to start a career in Travel Industry. The training is comprised in a proficient manner and includes all the knowledge required to establish oneself in the industry of Airline Ticketing, Travel and Tourism. All the Faculty members are very supportive and approachable to every student. I am currently working with Onkar Infotech as a Ticketing Executive. I recommend India Travel and Tourism Institute to every aspirant

DIVYA SHUKLA



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The training module at I.T.T.I is job oriented, thus every student has a great scope to establish themselves in Travel & Tourism Industry. With the placement assistance of the institute, I got job in InterGlobe Technologies and getting very good salary. Thank you I.T.T.I for making my career and fulfilling my parents' dreams.

SHIV BARAN



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ITTI is an institute with highly qualified trainers with great experiences. I am thankful to the faculty who shared their knowledge and experiences about the Travel & Tourism Field and gave us a chance to outshine in our career. It's Been a privilege being a student of ITTI.
Prashant Vasudev



Very good faculties and institute for air fare and ticketing...you learn not only Travel Tourism...but also skills that is very much required for the future perspective... I learnt advance excel, PD, and business communication etc. Keep leading ITTI....

ANVAY POONIA

